



PROGRAM INTERN JOB DESCRIPTION

Classification: Full-Time Unpaid Internship

Dates: September 2022-August 2023

Reports To: Director of Adventure and Traveling Programs

Focus: [Grow Day Camps](#), [ELI](#), and [Shoreline Camps](#)

Minimal Qualifications:

- Active Christian faith
- Passion for building Christian community within a camp ministry setting
- Willingness to support the theological doctrines and practices of the [United Methodist Church](#)
- Bachelor's degree
- Ability to:
 - teach, coach, train and supervise others
 - facilitate harmonious relationships and interactions between staff and church partners
 - perform potentially strenuous physical activities (e.g. hiking, lifting gear, etc)
 - give and receive constructive criticism in a loving, Christ-like manner
 - solve problems creatively in fast-paced and at times high-stress environments

Program Intern Responsibilities:

- Alongside the Program Team, assume responsibility for Grow+ELI+Shoreline site operations including but not limited to:

<ul style="list-style-type: none"> • camper and staff safety • risk management • staff coaching • church partner recruitment • church partner coordination 	<ul style="list-style-type: none"> • health care & paperwork • worship coordination • marketing coordination • transportation • emergency procedures 	<ul style="list-style-type: none"> • volunteer training/ debriefing • coordinate site partner meal and lodging logistics • skills verification • program development
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Experiences/Opportunities of Internship:

- Be a part of one of the top camping teams in the country
- Serve as Grow+ELI+Shoreline Site Director for summer 2022
- Receive training in a combination of the following certifications and/or trainings: archery facilitation, high ropes facilitation, first aid, and driver
- Attend pre-summer 2022 planning retreats for team-building and summer coordination
- Work with NGCRM team to coordinate site-specific logistics (e.g. risk management, transportation details, lodging, scheduling, etc.)
- Participate in spring book study on servant leadership
- Live and work at Glisson Camp and Retreat Center in Dahlonega, GA
- Be an active and supportive member of the NGCRM Team; maintaining an atmosphere of spiritual growth, personal development, and safety for all team members
- Be a part of the off-season preparation for an innovative residential summer camp program
- Become familiar with, develop and ensure adherence to camp policies and procedures
- Be a part of an innovative new Christian camp program
- Access to and interaction with all staff members through scheduled meetings, information sessions and in-service training opportunities to represent Grow Day Camps, ELI, and Shoreline Camps through church visitation, public speaking opportunities and attendance at conference meetings related to camp and retreat ministry
- Learn more about retreat hosting guest groups as a part of the Weekend Leader rotation (compensatory time included)

These are not the only responsibilities assigned to this position.
Other responsibilities may be assigned and the above list may be altered as needed.