



APPLICATION FOR EMPLOYMENT

Position you are applying for: _____

Earliest Available Start Date: _____ Desired Salary: _____

PERSONAL INFORMATION			
Last Name		First Name	Middle Name
Address		City	State Zip Code
(____)____-____			
Phone Number	Email Address	Social Security Number	
Are you legally authorized to work in the U.S.?		[] Yes [] No	
Have you ever been convicted of a felony?		[] Yes [] No	
You will be required to pass a yearly background check			

EDUCATION			
School Name	Location (City, State)	Years Attended	Degree Received
Other Training, Certification, or Licenses: _____			

APPLICABLE SKILLS & STRENGTHS
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•
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EMPLOYMENT HISTORY (CURRENT)

Employer: _____ Dates Employed: _____
 Employer Phone: (____) _____ - _____ May we contact them? [] Yes [] No
 Address: _____ City: _____ State: _____ Zip: _____
 Supervisor Name and Title: _____ Email: _____
 Your Position: _____ Pay: \$ _____ (Salary or Hourly)
 Duties Performed: _____
 Reason for Leaving: _____

EMPLOYMENT HISTORY (PREVIOUS)

Employer: _____ Dates Employed: _____
 Employer Phone: (____) _____ - _____ May we contact them? [] Yes [] No
 Address: _____ City: _____ State: _____ Zip: _____
 Supervisor Name and Title: _____ Email: _____
 Your Position: _____ Pay: \$ _____ (Salary or Hourly)
 Duties Performed: _____
 Reason for Leaving: _____

EMPLOYMENT HISTORY (PREVIOUS)

Employer: _____ Dates Employed: _____
 Employer Phone: (____) _____ - _____ May we contact them? [] Yes [] No
 Address: _____ City: _____ State: _____ Zip: _____
 Supervisor Name and Title: _____ Email: _____
 Your Position: _____ Pay: \$ _____ (Salary or Hourly)
 Duties Performed: _____
 Reason for Leaving: _____

REFERENCES

Name	Title or Relationship	Phone	Email

Disclaimer and Acknowledgements

North Georgia Camp and Retreat Ministries, INC (which includes Glisson, Grow Day Camps, ELI, and Shoreline Camps) is an equal-opportunity employer and makes its employment decisions without regard to race, color, creed (except permitted by law), sex, national origin, age (over 40 years), handicap, or other protected status under state, federal, or local Equal Opportunity Laws.

I, the applicant, understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application papers or pre-employment interview may be justification for refusal of, or if employed, termination from, employment.
2. North Georgia Camp and Retreat Ministries, INC may make a thorough investigation of my entire work history, or any part thereof, and may verify all data given in my application for employment, related papers, or oral interviews, I authorize such investigation and the giving and receiving any information requested by North Georgia Camp and Retreat Ministries, INC. I understand that unfavorable information or misrepresentation discovered as a result of this investigation may prevent my being hired, or if hired, may subject me to immediate dismissal. North Georgia Camp and Retreat Ministries, INC employment representatives are hereby authorized to contact my previous employers, schools I attended, personal references I have listed, and to make any investigation of my personal background for the purpose of evaluating my qualifications for employment.
3. If I am employed, such employment is for no definite period of time and North Georgia Camp and Retreat Ministries, INC employment representatives can change my position, wages, benefits, conditions, and policies at any time. My employment is "at will" and can be terminated, with or without cause, at any time without liability for wages or salary except such as may have been earned at the date of such termination and that no promise to the contrary shall be binding to North Georgia Camp and Retreat Ministries, INC unless placed in writing and signed by me and the employment representatives of North Georgia Camp and Retreat Ministries, INC. I agree to the search of my personal effects and containers and/or accommodations or desk that may be assigned to me, and I hereby waive all claims for damages on account of such searches or examinations.
4. From time to time, most employees of North Georgia Camp and Retreat Ministries, INC programs have the job necessity to drive a North Georgia Camp and Retreat Ministries, INC vehicle, either on or off the premises of Glisson Camp and Retreat Center. The North Georgia Camp and Retreat Ministries, INC insurance carrier requires that a Motor Vehicle Record (MVR) check be made on all who may drive a North Georgia Camp and Retreat Ministries, INC vehicle and that only those who qualify be allowed to drive. Rejection (from driving) of an employee by our insurance may result in dismissal from employment. If employed, a copy of your driver's license will be used to obtain the information necessary to request an MVR.
5. As a condition of my initial employment, I agree to submit to such physical examination, or drug and alcohol testing, as may be requested of me. I authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the duties of the position(s) I may be offered, including prior to and during my employment. While any disease is spreading at pandemic levels, all North Georgia Camp & Retreat Ministries employees must be fully vaccinated at the time of employment. Exemptions will be made with proper documentation. If an exemption is made, additional requirements will be required like masking and testing.
6. I have applied for employment with programs of North Georgia Camp and Retreat Ministries, INC, in Dahlonega GA, and I fully understand that North Georgia Camp and Retreat Ministries, INC will conduct a criminal background check before I can work on the North Georgia Camp and Retreat Ministries, INC staff. I hereby give permission to investigate my background and report the results, positive or negative, to North Georgia Camp and Retreat Ministries, INC
7. I understand that:
 - a) North Georgia Camp and Retreat Ministries may deny employment to any person who answers 'yes' to any of the questions included in the Voluntary Disclosure Section found below. If hired and the employer later discovers circumstances that would indicate a 'yes' answer to any of the below questions, employment may be terminated immediately.
 - b) The information provided on this section is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers.
 - c) North Georgia Camp and Retreat Ministries may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
 - 1) have a history of complaints of abuse of a minor
 - 2) have resigned, been terminated, or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or have falsified or omitted information in this disclosure statement.

Have you ever been charged or accused of any crime relating in any manner to children and/or your conduct with them?

Yes No

Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

Yes No

Are you now or have you ever been subject to any court involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection

Yes No

Have you ever been criminally charged of indecent assault and battery on a child under fourteen

Yes No

Have you ever been criminally charged of indecent assault and battery on an individual with special needs

Yes No

Have you ever been criminally charged with indecent assault and battery on a person who has obtained the age of fourteen?

Yes No

Have you ever been criminally charged with rape?

Yes No

Have you ever been criminally charged with rape of a child under sixteen with force?

Yes No

Have you ever been criminally charged with assault with intent to commit rape?

Yes No

Have you ever been criminally charged with kidnapping of a child under sixteen with intent to commit rape?

Yes No

Have you ever been criminally charged with distribution and trafficking of narcotics or other controlled substances

Yes No

Have you ever been criminally charged with intent to commit any of the above crime?

Yes No

Have you ever been criminally charged with driving under the influence of a controlled substance?

Yes No

8. The facts set forth in my application in its entirety are true and complete. I understand that false statements on this application shall be considered sufficient for dismissal or discontinued employment consideration.

9. If accepted for employment with North Georgia Camp and Retreat Ministries, INC , I agree to abide by all of its policies and procedures.

10. I further understand that this is an application for employment and that no employment contract is being offered.

Disclaimer

I have read and understood the above Disclaimer & Acknowledgement. I understand that as an employee of North Georgia Camp and Retreat Ministries, INC programs I will be required to follow the rules, regulations and policies listed, but not limited to, the above.

Signature of Applicant

Date