



## JOB DESCRIPTION: SPARROWWOOD TEAM LEADER

**Classification:** Seasonal-Summer

**Location:** [Glisson's Sparrowwood Program](#)

**Reports To:** Director of Village and Sparrowwood

### Minimal Qualifications:

- Active Christian faith
- Passion for coaching and building Christian community
- Willingness to support the theological doctrines and practices of the [United Methodist Church](#)
- At least one year of experience on staff as a counselor or coordinator with NGRM
- Ability and willingness to:
  - practice in servant leadership while working collaboratively within a team
  - coach, lead, train, and supervise peers
  - facilitate harmonious relationships and interactions between staff, parents, and campers
  - perform potentially strenuous physical activities (e.g. hiking, lifting gear, etc)
  - give and receive constructive feedback
  - solve problems creatively in fast-paced and at times high-stress environments
  - nurture values for nature and creation within self, staff members, and campers

### General and Specific Responsibilities:

- Be an Active member of the Leadership Team
  - Be involved in planning prior to summer, including but not limited to planning meetings and staff retreats
  - Attend winter Leadership Team retreat, Spring Sparrowwood Team retreat, and participate in Spring Leadership study
  - Be a supportive team member and practice Christian servant leadership
  - Support Director and Assistant Director of Village and Sparrowwood as requested
  - Attend and contribute to Leadership Team meetings throughout the summer
- As part of a team alongside the Director and Assistant Director of Village and Sparrowwood:
  - Actively support and coach Sparrowwood Counselors through daily coaching meetings with counselor as well as weekly program meetings
  - Plan, prepare, and lead two weeks of counselor training
  - Assign counselor-camper pairings and Village-Sparrowwood pairings (with Village Team Leaders) each week
  - Encourage creativity with counselor weekly plans and evaluate plans to provide feedback prior to each Sunday
  - Coordinate distribution and collection of important camper paperwork and evaluations
  - Provide counselors with constructive feedback when appropriate
  - Assure camper and staff adherence to camp policies, procedures, and Core Values
  - Promote a culture of radical acceptance, safety, spiritual growth, and respect for fellow team members
  - Coordinate and assist in planning/leading the Sparrowwood Fall Retreat
- Responsibly Support On-Site Logistics
  - Hold self and counselors accountable to daily schedule
  - Work with directors, team leaders and coordinators to support logistics required for daily camp operations including, but not limited to worship, campout, challenge course facilitations, check in/out, etc.
  - Complete challenge course, archery, CPR, and driver trainings to serve as-needed
  - Keep living and common spaces clean and organized by creating a team cleaning schedule for Ivie lodge

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered as-needed.