



## **JOB DESCRIPTION: CREW TEAM LEADER**

**Classification:** Seasonal-Summer

**Location:** [Glisson Camp and Retreat Center](#)

**Reports To:** Village Program Director

### **Minimal Qualifications:**

- Active Christian faith
- Passion for coaching young adults and building Christian community
- Willingness to support the theological doctrines and practices of the [United Methodist Church](#)
- At least one year of experience on staff as a counselor or coordinator with NGRM
- Ability and willingness to:
  - practice in servant leadership while working collaboratively within a team
  - coach, lead, train, and supervise young adults
  - facilitate harmonious relationships and interactions between staff, parents, and campers
  - perform potentially strenuous physical activities (e.g. hiking, lifting gear, etc)
  - give and receive constructive feedback
  - solve problems creatively in fast-paced and at times high-stress environments
  - nurture values for nature and creation within self, staff members, and campers

### **General and Specific Responsibilities:**

- Be an Active member of the Leadership Team
  - Be involved in planning prior to summer, including but not limited to planning meetings and staff retreats
  - Attend winter Leadership Team retreat and participate in spring Leadership study
  - Be a supportive team member and practice Christian servant leadership
  - Support Director and Program Directors as requested
  - Attend and contribute to Leadership Team meetings throughout the summer
  - Attend and contribute to Coordinator Team meetings throughout the summer
- As part of a team alongside the Director and Program Directors of Village, Outpost, and Sparrowwood:
  - Actively support and coach Crew members through daily individual conversations as well as nightly team meetings
  - Plan, prepare, and lead trainings for Crew members over two different weekends during the summer
  - Work closely with Dining Hall staff to ensure efficient summer meal processes and schedules
  - Work closely with the Coordinator Team to identify all areas of growth and encouragement for Crew Members
  - Provide Crew members with constructive feedback when appropriate
  - Ensure camper and staff adherence to camp policies, procedures, and Core Values
  - Promote a culture of radical acceptance, safety, spiritual growth, and respect for all team members
- Responsibly Support On-Site Logistics
  - Hold self and Crew members accountable to daily schedule
  - Coordinate with coordinators for all meal/supply purchasing needs
  - With Coordinators, identify daily camp needs, and create a daily Crew work schedule to cover any areas of need.
  - Work with Directors, Team Leaders and Coordinators to support logistics required for daily camp operations including, but not limited to worship, campout, challenge course facilitations, check in/out, etc.
  - Complete challenge course, lifeguard, CPR, ServSafe, and driver trainings to serve as-needed
  - Keep living and common spaces clean and organized

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered as-needed.