NORTH GEORGIA
CAMP & RETREAT MINISTRIES

JOB DESCRIPTION: CHALLENGE COURSE COORDINATOR

Classification: Seasonal-Summer
Location: Glisson Camp and Retreat Center
Reports to: Summer Camp Registrar

Minimal Qualifications:

- Active Christian faith
- Passion for building Christian community by coordinating logistics, teaching, and equipping others
- Willingness to support the theological doctrines and practices of the United Methodist Church
- At least one year of college completed
- Ability and willingness to:
    - practice servant leadership while working collaboratively within a team
    - facilitate harmonious relationships and interactions between campers and fellow staff members
    - perform in potentially strenuous physical activities (hiking, lifting, etc.)
    - give and receive constructive feedback
    - solve problems creatively in fast-paced and at times high-stress environments
    - learn use of all necessary equipment and receive training certifications

General and Specific Responsibilities:

- Collaborate with Director and Summer Camp Registrar to understand Glisson challenge course philosophy
    - Participate in and show competence in necessary skills taught in facilitator training offered by a certified Professional Vendor Member by the Association for Challenge Course Technology as directed
- Collaborate with Director and Summer Camp Registrar to coordinate staff training
    - Regard safety (physical and emotional) as the first priority and most important consideration in every circumstance
    - Teach belaying technique, Zipline catching, proper care of equipment, element specifics, etc.
    - Teach and ensure proper procedures and practices are used by all challenge course staff and participants
- Daily responsibilities
    - Facilitate on the challenge course
    - Create and adjust the weekly facilitator schedule
    - Supervise challenge course staff and ensure proper procedures are followed
    - Work with staff to complete incident reports as needed (accidents, injuries, etc.)
    - Keep regular and up-to-date rope and gear logs
    - Maintain a clean and organized living space and Challenge Course supply storage space
- Maintain Challenge Course Facilities and Equipment
    - Perform routine visual inspections of all challenge course elements on a regular basis
    - Perform any necessary repairs within scope of training with approval from the Director or Summer Camp Registrar
    - Submit maintenance forms for any necessary repairs when all individual efforts have been exhausted
    - Wash belay ropes as needed
- Active Coordinator Team member
    - Affirm and support the ministry of North Georgia Camp and Retreat Ministries
    - Be in a supportive role to the counselor to campers ministry and be available to assist as needed at any time
    - Prepare for camp during the winter & spring through on site meetings, retreats, and/or online/phone discussions.
    - Ensure adherence to camp policies/procedures and Core Values
    - Attend and contribute to Coordinator Team meetings

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered as-needed. Apply today at glisson.org/summer-staff