



JOB DESCRIPTION: HEALTHCARE MANAGER (RN)

Classification: Seasonal-Summer

Location: [Glisson Programs](#) in Dahlonega (Village, Sparrowwood, and Outpost)

Salary: \$1,600 per week (negotiable based on experience), private on-site housing, all meals during camp sessions, reimbursement for GA license (if needed)

Dates: May 29-August 1, 2025 (negotiable). Pre-season virtual orientation required.

Reports to: Director of Glisson Summer Camp

A Healthcare Manager is needed to supervise and organize all basic camper and staff health care needs for Summer 2025. Glisson is a camp in the beautiful North Georgia mountains that is affiliated with the United Methodist Church. Our medical staff are caring individuals who exhibit good communication and organizational skills who are especially passionate about working with children and youth. Our team is adaptable to a sometimes busy environment and collaborates well with other members of the team. Made up of three team members- two Healthcare Assistants (CNA) led by a Healthcare Manager- our Healthcare Team meets the health care needs of the camp population (approx. 400 campers/staff per week), responds to illnesses and injuries during the day or at night, and manages all aspects of the camp infirmary. Glisson works with a local medical provider who is available for consultation, and the nearest hospital is located only 3 miles from our main camp property. Glisson is a co-ed residential camp that runs traditional programming (Village), adventure/off site programming (Outpost), as well as programming for children/adults with mild to moderate developmental disabilities (Sparrowwood) The Healthcare Manager is provided with private, comfortable/air-conditioned, on-site living accommodations. The camp offers a competitive salary, room and board during camp sessions, and one fully funded week of camp for children of Healthcare Team members (space permitting based on date of registration). To learn more about NGCRM, visit growsomewhere.org and review our Mission, Core Values, and Ministries on pages 3-4 of our most recent [Impact Report](#).

Minimal Qualifications:

- Willingness to support the theological doctrines and practices of the [United Methodist Church](#)
- A background check will be conducted for this position
- Holds current RN licensure in the state of Georgia (or able to obtain prior to camp)
- Ability and willingness to:
 - practice servant leadership while leading collaboratively within a team
 - facilitate harmonious relationships and interactions between campers, fellow staff members, and parents
 - perform in potentially strenuous physical activities (hiking, lifting, etc.)
 - give and receive constructive feedback within team
 - solve problems creatively in fast-paced and, at times, high-stress environments

General Responsibilities:

- Attend pre-camp virtual orientation sessions in the spring
- Train summer staff on health procedures and emergency procedures (ex: epipen)
- Maintain administration records and a secure storage area for all prescription medications and personal medical information of campers and staff.
- Review camper health forms, and communicate specific camper health needs (allergies, special diets, medicines, etc.) to staff on a “need to know” basis
- Provide weekly health checks at camper check in on Sundays
- Manage infirmary inventory/ordering before and throughout the summer
- Liaising with local doctors, hospitals, and pharmacies
- Work with Camp Director to arrange transport for sick/injured campers/staff to the hospital or to medical appointments
- Inspect and maintain all first aid kits
- Follow up to make sure all accident/incident reports have been properly filed by staff.

- Be part of a nighttime on-call rotation

Daily Responsibilities:

- Practice within the Scope of Practice for Nurses (RN) in the State of GA
- Adhere to established healthcare plan and standing orders for daily assessment and treatment of health related issues
- Respond according to action plan to any medical emergencies that may arise
- Sort/Dispense camper medications at multiple times throughout the day
- Maintain necessary medical logs and electronic records for medicine distribution and treatment
- Provide first aid for minor injuries
- Act as the liaison between camper families and camp directors in response to medical needs/questions
- Ensure Healthcare Team adherence to camp policies/procedures and Core Values

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered as-needed.

To apply, please email a copy of your resume to Stephanie Gaines Lloyd (stephanie@ngcrm.org)